

EN

PROJECTS WHICH ARRIVE ON TIME



Progress Factory

✉ progress@uk-de.com
☎ +49 174 30 78 303

🐦 [@NStan4th](https://twitter.com/NStan4th)
🌐 [progress-factory.com](https://www.progress-factory.com)

Helping people to love their job

PROJECTS, WHICH ARRIVE ON TIME AND ON BUDGET, DELIVERED BY PROJECT MANAGERS WITH EVERYTHING UNDER CONTROL

Be the driving force

- It's all about avoiding delays by preventing incidents before they happen
- Be pro-active and take all available information sources into account
- You are in the driving seat and you alone are responsible for the safe delivery of results

Empower your team from the very 1st day

- Listen to, inform and give your team credit for every project success
- True teams seldom fail: if your project is delayed, focus on the "we" not "you"

Act responsibly with others' capacity

- Ensure your team is always productive, but never waste their time
- Regular, short drumbeat check-ins are way more effective than monthly "monster meetings"
- Plan and agree the next important tasks before they become urgent

Take regular time-outs to communicate and to think

- Project Managers must always have a good overview of their project's status



Break each challenge down into finite tasks to be pro-actively addressed by a team of motivated people at the right time.

